

**New Earswick Parish Council
Finance Committee Minutes
30 November 2016 16.00 hours**

Attending Councillors:	Lorraine Frankland (Chairman)	(LF)
	Fiona Crawford	(FC)
	Nik Milner	(NM)
	Carol Runciman	(CM)
Visitor:	Fi Godfrey-Faussett (JRHT)	(FGF)
Clerk/Minute Taker:	Sally Bruckshaw	(SB)

FC16.11.01 **Apologies for absence**

None.

FC16.11.02 **Declarations of interest**

Cllr Fiona Crawford declared an interest in agenda items 4B and C. Members agreed that if required the public should be temporarily excluded when item 5 was discussed.

FC16.11.03 **To approve the minutes of the meeting held on 15 September, 2017**

The minutes of the meeting held on 15 September, 2017 were approved as a correct record and signed by the Chairman.

FC16.11.04 **To decide how to advise the full Council regarding the following grant applications**

FGF representing JRHT joined the meeting at this point to update Members on the progress being made in relation to the Post Office being re-located to the Folk Hall. The financial background to this was outlined, with a view to a grant application being made once the service was established. SB was to circulate the information that had been received from YLCA relating to funding this type of operation.

A Community Action for Nature. Further financial information had been received from the group, who had requested a grant of £1000. A grant had been awarded previously in September, 2015. Members considered that it would not be appropriate to offer a further grant at this time, due to the limited number of residents involved. Concerns were raised relating to public liability when using machinery.

B New Earswick Primary School. This was a retrospective application relating to maintenance to the fabric of the building. Members agreed that it was not possible

for a Parish Council to offer any assistance for this type of work under Section 137 regulations.

C Joseph Rowntree Housing Trust. A grant of £1200 towards the cost of producing and distributing the monthly newsletter in the Parish had been applied for. Information about the Parish Council was included in this publication. It was to be recommended that the full grant be awarded.

A comprehensive update had been received from the New Earswick Theatre Group who had received a grant earlier in the year.

FC16.11.05 **To review the pay and conditions of the Clerk/RFO**

No changes were to be made.

FC16.11.06 **Update on Payroll Provider and Workplace Pensions**

Autela Payroll Services had been appointed to undertake the payroll activities for the Parish Council and this work had commenced. They had registered the Parish Council with the Government pension scheme (NEST) as a workplace pension provider. In addition they would finalise the legal requirements of the Pensions Regulator before the allocated deadline.

FC16.11.07 **Telephone and Internet Provision for the Parish Council**

SB had obtained a quotation from Talk Talk to provide telephone and internet provision using the new fibre optic broadband being introduced to York and New Earswick. A representative from Talk Talk was confirming the requirements of JRHT as the owner of the listed building, before installation could commence.

FC16.11.08 **To agree a draft budget for the financial year 2017-18.**

Members considered the draft budget that had been prepared. They noted the grant support that had been drawn down from various sources during 2016. It was to be recommended that the precept should be set at £22,000 for the next financial year.

FC16.11.09 **To confirm the date and time of the next meeting of this Committee**

The next meeting would be held on 2 March, 2017.

The meeting closed at 17.25 hours.

Signed _____ Chairman 13 March 2017