

**New Earswick Parish Council
Finance Committee
9 June 2016 16.15 hours**

Attending Councillors: Lorraine Frankland (Chairman) (LF)
Fiona Crawford (FC)
Nik Milner (NM)

Apologies: Carol Runciman (CR)

Clerk/Minute Taker: Sally Bruckshaw (SB)

FC16.06.01 Election of the Chairman of the Finance Committee for 2016-17

LF was elected to serve as Chairman for the 2016/17 year.

FC16.06.02 Apologies for absence

As above.

FC16.06.03 Declarations of interest

None.

FC16.06.04 To approve the minutes of the meeting held on 3 March, 2016

The minutes of the meeting held on 3 March, 2016 were approved as a correct record and signed by the Chairman. It was noted that the grant application 16.03.04/4 had been withdrawn.

FC16.06.05 To review the Terms of Reference for this Committee

The Terms of Reference were accepted.

FC16.06.06 To decide how to advise the full Council regarding any grant applications that had been received

An update letter had been received from NEST. The Toolbox Project which had been recommended at the previous meeting had contacted the Council to ask to vary the timescale for the use of their grant. Members had no objection to this.

A grant application had been received from The Friends of New Earswick School. Members agreed to recommend that a grant of £855 be awarded.

FC16.06.07 To examine the Internal Auditor's report and recommend to full Council any action considered necessary

The written confirmation from the Internal Auditor had not been received at the time of the meeting. However, the Auditor had not raised any matters of concern at the

audit. The details of the 2015/15 Annual Return and associated papers had been added to the Parish web site.

FC16.06.08 **Update on the new External Audit from YLCA**

YLCA had issued an update (23.5.16) on the proposed External Audit arrangements.

FC16.06.09 **To carry out the annual review of the Council's Financial Regulations**

Revised Model Financial Regulations had been circulated by the National Association of Local Councils. Members considered the points that had been highlighted in relation to the existing Parish Regulations. It was agreed that SB would include the relevant items and distribute these to Members, before they were confirmed at a full Parish Council meeting.

FC16.06.10 **Workplace pensions - Automatic enrolment**

SB was following the guidelines issued by the Pension Regulator. It was agreed that a place would be booked on the YLCA Seminar on this topic that was to be held in July.

FC16.06.11 **2016-18 National Salary Award**

Members had received the details of the recent national salary award which was to be backdated to 1.4.16 and covered a two year period.

FC16.06.12 **To confirm the date and time of the next meeting of this Committee**

The next meeting would take place on 15 September 2016 at 16.00 hours.

The meeting closed at 17.00 hours.

Signed _____ Chairman 15 September 2016