

**New Earswick Parish Council
Finance Committee Minutes
4 December 2017 15.00 hours**

Attending Councillors:	Carol Runciman (Chairman)	(CR)
	Fiona Crawford	(FC)
	Christine Durrant	(CD)
	Audrey Steel	(AS)
Clerk/Minute Taker:	Sally Bruckshaw	(SB)

No members of the public attended the meeting.

FC17.12.01 **Apologies for absence**

None.

FC17.12.02 **Declarations of interest**

AS declared an interest in item 4A.

FC17.12.03 **To approve the minutes of the meeting held on 7 September**

The minutes of the meeting held on 7 September, 2017 were approved as a correct record and signed by the Chairman.

FC17.12.04 **To decide how to advise the full Council regarding any grant applications that have been submitted**

Applications had been received from the following two organisations:-

A - Fantasy Cheer.

B - InterPerspective Theatre.

Further information was to be requested from both groups.

FC17.12.05 **To review the salary and conditions of service of the Clerk/RFO**

Members agreed to recommend that the salary of the Clerk/RFO should be increased to Scale 23 from 1 January, 2018. They also agreed that any national salary increase agreed by the NJC for 2018 should be applied.

FC17.12.06 **Parish Council office lease - update**

Further to the meeting held in November, JRHT had not supplied any further information from their solicitor relating to the proposed rent increase. YLCA had been contacted for advice due to the significant increase being proposed.

FC17.12.07 **To agree a budget for the financial year 2018-19 in order to set a precept**

Members considered the draft budget that had been prepared. They recommended that the precept should be set at £23000.00 for the 2018-19 financial year.

FC17.12.08 **Changes to annual audit requirements to include an apportionment of the accounts of Huntington Burial Authority**

Notification had been received that the External Auditors for the North Yorkshire area would remain as PKF Littlejohn LLP. Discussions were taking place to establish how the finance from the accounts of the Burial Authority would be apportioned between the three Parish Councils. Either based on the number of Members on the Burial Committee (5 Huntington, 3 New Earswick, 2 Earswick) or on population as per the register of electors for each Parish.

FC17.12.09 **To confirm the date and time of the next meeting**

It was agreed that the next meeting would be held on Monday, 5 March, 2018 at the Folk Hall.

The meeting closed at 16.00 hours.

Signed _____ Chairman, 12 April 2018