

**New Earswick Parish Council
Finance Committee Minutes
14 March 2019 16.00 hours**

Attending Councillors: Carol Runciman (Chairman) (CR)
Fiona Crawford (FC)
Christine Durrant (CD)
Audrey Steel (AS)

Clerk/Minute Taker: Sally Bruckshaw (SB)

FC19.03.01 **Apologies for absence**

None.

FC19.03.02 **Declarations of interest**

Cllr F Crawford - Agenda Item 9.

FC19.03.03 **To approve the minutes of the meeting held on 5 December, 2018**

The minutes of the meeting held on 5 December, 2018 were approved as a correct record and signed by the Chairman.

FC19.03.04 **To decide how to advise the full Council regarding any grant applications that have been submitted**

Maths Monkeys had submitted an application. Members considered that this application did not comply with the regulations for offering grants. Advice was to be given to the applicant.

Updates had been received from three organisations that had received grants earlier in the financial year:-

The Toolbox Project, the Rowntree Society and Activ8 Learning.

FC19.03.05 **To review the effectiveness of the Council's internal financial controls, including the internal audit**

The criteria for internal controls and the internal audit were confirmed as being appropriate. SB to clarify one point with the auditor.

FC19.03.06 **To review the Council's Grant Application Form**

No changes were required.

FC19.03.07 **To review the Council's Financial Agreement form**

No changes were required.

FC19.03.08 **To examine the Council's insurance arrangements prior to the forthcoming policy renewal**

Quotations were to be sought from other companies prior to the next annual renewal.

FC19.03.09 **To recommend the Chairman's Allowance for 2019-20**

It was agreed on a recommendation that the allowance should remain at £400.

FC19.03.10 **To confirm the date and time of the next meeting**

It was agreed that the next meeting would be held on Thursday, 13 June, 2019 at 16.00 hours at the Folk Hall.

The meeting closed at 16.30 hours.

Signed _____ Chairman, 20 June 2019