

**New Earswick Parish Council
Finance Committee Minutes
11 March 2020 16.00 hours**

Attending Councillors: Carol Runciman (Chairman) (CR)
Christine Durrant (CD)
Roy Love (RL)
Audrey Steel (AS)

Apologies: Fiona Crawford (FC)

Clerk/Minute Taker: Sally Bruckshaw (SB)

FC20.03.01 **Apologies for absence**

As above.

FC20.03.02 **Declarations of interest**

None.

FC20.03.03 **To approve the minutes of the previous meeting**

The minutes of the meeting held on 6 December, 2019 were approved as a correct record and signed by the Chairman.

FC20.03.04 **To decide how to advise the full Council regarding any grant applications that have been submitted**

None received.

FC20.03.05 **To review the effectiveness of the Council's internal financial controls including the internal audit**

No changes were to be made.

FC20.03.06 **External audit arrangements for the 2019-20 financial year**

No information on the external audit arrangements had been received to date. SB to follow up.

FC20.03.07 **To review the Council's Grant Application Form**

Amend the date.

FC20.03.08 **To review the Council's Financial Agreement Form**

Amend the date.

FC20.03.09 **To examine the Council's insurance arrangements prior to the forthcoming policy renewal**

It was agreed that SB would obtain further quotes from companies.

FC20.03.10 **To recommend the Chairman's Allowance for 2020-21**

It was agreed to recommend that the Allowance should remain at £400.

FC20.03.11 **To consider advice from YLCA relating to procedures for disciplinary and grievance issues**

Reference to the new advice was to be included in the Contract of Employment.

FC20.03.12 **Update on formal complaint to the Council's bank and information relating to the financial compensation scheme for Parish Councils**

No further information had been received relating to the financial compensation scheme. SB to follow up.

FC20.03.13 **To agree the date and time of the next meeting**

The next meeting was to be held on Thursday, 18 June, 2020 commencing at 16.00 hours.

Signed _____ Chairman Date _____