

**New Earswick Parish Council  
Finance Committee Minutes  
13 June 2024 15.00 hours**

<b>Attending Councillors:</b>	Carol Runciman (Chair)	CR
	Roy Love	RL
	Audrey Steel	AS
<b>Apologies:</b>	Christine Durrant	CD
	Sue Glenton	SG
<b>Clerk/Minute Taker:</b>	Sally Bruckshaw	SB

FC24.06.01     **Appointment of the Chair Person for the Finance Committee 2024-25**

Cllr Carol Runciman was elected as Chair person for the Finance Committee for the 2024-25 year.

FC24.06.02     **Notices of the meeting**

The notices of the meeting had been posted on the Parish notice board and web site.

FC24.06.03     **To receive and note apologies from Members who were unable to attend the meeting**

Two apologies were noted.

FC24.06.04     **To receive declarations of interest on any items on the agenda**

None received.

FC24.06.05     **To approve the minutes of the meeting held on 28 March, 2024**

The minutes of the meeting held on the 28 March, 2024 were approved as a correct record and signed by the Chair.

FC24.06.06     **To decide how to advise the full Council regarding any grant applications that have been received**

None received.

FC24.06.07     **JRHT changes to payment procedures**

It was noted that JRHT were changing their payment procedures.

FC24.06.08      **Notification of revised Model Financial Regulations (NALC)**

Notification had been received from YLCA (3.5.24) that NALC had issued revised Model Financial Regulations. It was noted that the Council should adopt the revised regulations and work through the document to adapt it to suit the Council's size and structure.

FC24.06.09      **To consider the recommendations of the Internal Auditor following the audit held on 26 April, 2024**

Following the Annual Meeting of the Council held on 20 May the completed AGAR document had been sent to the External Auditor and notices placed on the Parish notice board and web site.

Members considered the internal audit report recommendations. The majority of the proposed actions related to updating current procedures as detailed on model Standing Orders and Financial Regulations. Responsibility and time scales would need to be confirmed in due course. The current Standing Orders would require to be checked against the latest update for formal adoption by full Council. CR and RL agreed to meet with SB to update the Financial Regulations based on the latest model (see FC24.06.08). Improvements to the risk registers were also to be made. SB requested that in future a Member of the Parish Council attended the full audit day and this was agreed.

FC24.06.10      **To agree the date and time of the next meeting**

CR, RL and SB to meet on 29 July at followed by a further meeting of the Finance Committee at 15.00 hours on the 26 September, 2024.

The meeting closed at 16.00 hours

Signed \_\_\_\_\_ Chair 26 September, 2024