

**New Earswick Parish Council
Finance Committee Minutes
28 March 2024 15.00 hours**

Attending Councillors:	Carol Runciman (Chair)	CR
	Christine Durrant	CD
	Sue Glenton	SG
	Audrey Steel	AS

Apologies:	Roy Love	RL
-------------------	----------	----

Clerk/Minute Taker:	Sally Bruckshaw	SB
----------------------------	-----------------	----

FC24.03.01 **Notices of the meeting**

The notices of the meeting had been posted on the Parish notice board and web site.

FC24.03.02 **To receive and note apologies from Members who were unable to attend the meeting**

The reason for absence was noted.

FC24.03.03 **To receive declarations of interest on any items on the agenda**

None received.

FC24.03.04 **To approve the minutes of the meeting held on 15 December, 2023**

The minutes of the meeting held on 15 December, 2023 were approved as a correct record and signed by the Chair.

FC24.03.05 **To decide how to advise the full Council regarding any grant applications that have been received**

One application had been received from JRHT requesting support for the production of six issues of the New Earswick What's On. Members noted that they had previously asked that any contribution made by the Parish Council should be acknowledged on the publication. Members agreed to recommend that a grant of £1000 be awarded subject to the previous request.

FC24.03.06 **To confirm the Section 137 figure for the financial year 2024-25**

The Section 137 figure for the 2024-25 financial year had been set at £10.81 (£22755.05).

FC24.03.07 **To confirm the Council's Grant Application and Financial Agreement forms**

These forms had been amended over the years and no further changes were required, other than the date.

FC24.03.08 **To confirm the Terms of Reference for the Finance Committee**

The Terms of Reference for the Finance Committee were confirmed with no changes.

FC24.03.09 **To review the Council's Financial Risk Assessment**

The Financial Risk Assessment was checked and no changes were to be made.

FC24.03.10 **To review the effectiveness of the Council's Internal Financial Controls including audit arrangements for 2023-24**

The Financial Controls were checked and considered to be appropriate. It was noted that a new Practitioners Guide for 2024 had been issued, this has been sent to Members of the Finance Committee. The internal audit was due to take place on Friday, 26 April (Internal Audit Yorkshire). Cllr Love had agreed to meet the new auditor during the day.

FC24.03.11 **Confirmation of insurance arrangements for 2024-25**

The insurance renewal would be due on the 31.5.24. Members recommended that Zurich should be retained for a further year.

FC24.03.12 **To agree the date and time of the next meeting**

The next meeting was agreed as Thursday, 13 June, 2024 at 15.00 hours.

The meeting closed at 15.20 hours

Signed _____ Chair 13 June, 2024