

**New Earswick Parish Council
Finance Committee Minutes
3 December 2015 16.15 hours**

Attending Councillors:	Lorraine Frankland (Chairman)	(LF)
	Fiona Crawford	(FC)
	Carol Runciman	(CR)
Assisting:	Richard Revell	(RR)
Clerk/Minute Taker:	Sally Bruckshaw	(SB)

FC15.12.01 **Declarations of Interest**

None.

FC15.12.02 **Minutes of the Last Meeting**

The minutes of the meeting held on 3 September, 2015 were approved as a correct record and signed by the Chairman. It was noted that LF and SB had undertaken an inspection of the street furniture assets of the Council on 29 September, 2015.

FC15.12.03 **Grant Applications**

An application had been received from New Earswick Theatre Group to assist in delivering their theatre project. They had supplied comprehensive background information on this new scheme. Members considered that the grant of £700 requested should be supported. It was noted that the group should advertise their events in the New Earswick News Letter to raise awareness.

FC15.12.04 **Digital Transparency Fund**

New Earswick Parish Council was unable to apply to this fund as the turnover for 2014/15 exceeded £25000. Application criteria would be checked if the scheme continued into future years.

FC15.12.05 **Workplace Pensions**

Briefing notes from YLCA detailing the implications of workplace pensions had been circulated to Members. The law on pensions had changed and every employer with at least one member of staff now had new duties, these included being able to offer a pension scheme to a new employee within a specific period of appointment. A staging date of 1 November, 2016 had been confirmed for New Earswick Parish Council. SB would report back when more details on particular pension schemes were available.

FC15.12.06 **Review of the Salary and Conditions of Service of the Clerk**

SB informed Members that there were no problems with her conditions of service, but requested an increase in paid hours. SB left the room for the remainder of this item. It was recommended that SB's contracted hours should be increased from 14 to 15 with effect from 1 December, 2015.

FC15.12.07 **Budget Proposals for 2016/17**

A draft budget for the year 2016/17 was discussed in detail. It was felt that there was likely to be more requests for financial support from local organisations. Members agreed that the Council should be advised to increase the precept by £1000 to £21000.

FC15.12.08 **To Confirm the Date and Times of Meeting during 2016**

The following dates were provisionally agreed:-

3 March, 9 June, 15 September and 1 December (all Thursdays) the meetings to commence at 16.15 hours.

The next meeting would, therefore, take place on Thursday, 3 March, 2016.

The meeting closed at 16.45 hours.

Signed _____ Chairman 3 March, 2016