

NEW EARSWICK PARISH COUNCIL

Finance Committee Minutes

Thursday 5th March 2015

Present: Cllr Richard Revell (Chairman) (RR)
Cllr Lorraine Frankland
(LF)
Cllr Carol Runciman
(CR)
Sally Bruckshaw (Clerk and RFO) (SB)
Apologies: Cllr Tony Baker (TB)
Minute-taker: Richard Revell

FC.15.03.01 Introduction and Apologies

Apologies were received from TB.

FC.15.03.02 Declarations of Interest

There were no declarations of interest.

FC.15.03.03 Minutes of the Last Meeting

The minutes of the meeting of 4th December 2014 were approved as a correct record and signed by the Chairman.
[It was noted that the Clerk's contract of employment would need updating to show the change in hours worked from 13 to 14 per week.]

FC.15.03.04 Quarterly Accounts

Members examined the accounts for the quarter ending 31st December 2014. Apart from the significant increase in grants paid, no other points were raised for discussion.

FC.15.03.05 Grant Applications

No grant applications had been submitted since the last meeting, but members were informed how some previous grants had benefited their applicants.

FC.15.03.06 Review of Grant Application Form

No changes to this form were considered necessary.

FC.15.03.07 Review of Financial Agreement Form

This form also required no alterations.

FC.15.03.08 Internal Financial Controls

The committee studied the check-lists used for internal financial control and the internal audit and agreed that everything was working as it should. In addition, it was felt that the present internal auditor's work for this Council was of a high standard.

FC.15.03.09 Insurance Arrangements

Members discussed the insurance cover provided by Zurich and

agreed

received, unless that this should continue when the renewal request was

the premium demanded turns out to be excessive.

FC.15.03.10 Chairman's Allowance

The committee recommended that the Chairman's Allowance for

2015-16 should remain unchanged at £400.

FC.15.03.11 Next Meeting

The next meeting of this committee will be at 9.30am on Thursday

11th June 2015.

Signed.....(Chairman)

Date.....