

NEW EARSWICK PARISH COUNCIL

Finance Committee Minutes

Thursday 12th June 2014

Present: Cllr Richard Revell (Chairman) (RR)
Cllr Tony Baker (TB)
Cllr Lorraine Frankland (LF)
Cllr Carol Runciman (CR)
Sally Bruckshaw (Clerk and RFO) (SB)

Minute-taker: Richard Revell

FC.14.06.01 Election of Chairman

RR was re-elected to serve as Chairman of the Finance Committee for the year 2014-15.

FC.14.06.02 Apologies for Absence

There were no apologies for absence.

FC.14.06.03 Declarations of Interest

There were no declarations of interest.

FC.14.06.04 Minutes of the Last Meeting

The minutes of the meeting held on 6th March 2014 were approved as an accurate record and signed by the Chairman.

FC.14.06.05 Terms of Reference

The committee reviewed its Terms of Reference and decided that no alteration to the wording was required.

FC.14.06.06 Grant Applications

i) **JRHT - Gardening Scheme**. A grant of £1,500 was requested to help with the administration of this scheme. The committee recommended that this grant be approved.

ii) **JRHT - Summer Scheme**. A grant of £1,000 was requested. The committee recommended that this grant be approved, but with the wish that it should be used, if possible, to help provide coaches for trips.

iii) **JRHT - Newsletter**. A grant of £1,000 was requested to help with the costs of production. The committee recommended that this grant also should be approved. As with all grants from the Parish Council the committee stressed the importance of receiving detailed accounts on completion of each

scheme.

iv) *New Earswick Primary School*. CR informed the committee that the school intended to automate the clock, thus avoiding the necessity for the caretaker to re-wind it by hand every seven days. This was expected to cost in the region of £4,000. SB agreed to send the school a grant application form. On receipt of the completed form the committee will look at the proposal in detail.

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FC.14.06.07 Internal Auditor's Report

Members were pleased to learn that for the second year running the Internal Auditor had found that there were no matters that needed to be brought to the Council's attention following the recent audit. The committee thanked SB for all her hard work in achieving this result.

FC.14.06.08 Financial Regulations

How the review of the Financial Regulations was to be carried out was influenced by the possibility of the Council using electronic forms of payment instead of cheques. SB explained that the present arrangement, using cheques, still works well for a council of this size, which makes relatively few payments.

Thus, the committee decided that for the time being the Financial Regulations should remain unchanged and that the rules governing electronic payments should be incorporated at a later date as and when required.

FC.14.06.09 Next Meeting

It was agreed that the next meeting of this committee should take place at 9.30am on Friday 5th September 2014.

Signed.....(Chairman)
Date.....