

New Earswick Parish Council
Minutes
15 October 2018
Business Commenced at 19.00 hours

Attending Councillors: Don Crawford (Chairman) (DC)
Vic Atkins (VA)
Fiona Crawford (FC)
Darren Newton (DN)
Carol Runciman (CR)
Audrey Steel (AS)
John Young (JY)

Apologies: Christine Durrant (CD)
Sue Glenton (SG)
Elizabeth Jefferson (EJ)

Visitor: Police Representative (JP)

Clerk/Minute Taker: Sally Bruckshaw (SB)

18.10.01 **Notices of the Meeting**

These had been posted on all notice boards and the web site.

18.10.02 **Minutes of the Last Meeting**

The minutes of the meeting held on 17 September, 2018 were approved as a correct record and signed by the Chairman.

18.10.03 **Minutes of the General Purposes and Planning Committee**

The minutes of the General Purposes and Planning Committee held on 1 October, 2018 were approved as a correct record and signed by the Chairman.

18.10.04 **Police Matters**

The Police representative was welcomed to the meeting and gave helpful background information on current activities, including 'We Care' and County Lines. Regular drop in sessions were to commence at the Folk Hall in the future. A number of notifications had been received relating to activities in the York area e.g. cycle awareness.

DC & SG had attended a useful liaison meeting with the Police (27.9.18).

A report for the month of September had been received and the response time to reports of anti-social behaviour was outlined.

18.10.05 **Chairman's Business/Correspondence Received**

Meetings

26.9.18 - Community Walkabout.

1.10.18 - New Lodge Liaison Group.

4.10.18 - YLCA Branch Meeting - DC & SG.

8.10.18 - JRHT - Deputy Director. DC had raised the possibility of having a dog park on the Old School Field and to contribute towards the cost of a street cleaner/environmental employee.

Correspondence

21.9.18 - COYC - Invitation to Emergency Planning training session.

24.9.18 - Haxby and Wigginton Against Fracking. Confirmed that NEPC had objected to the proposals being raised.

28.9.18 - MP - Invitation to meeting to be held on 18 October, 2018.

September - Information from the Post Office relating to postal scams.

5.10.18 - Huntington Parish Council - Notification that the Submission Draft of their Neighbourhood Plan would be available soon.

5.10.18 - COYC - Review of Statement of Licensing Policy.

10.10.18 - JRHT - Notification that the Gardening Scheme would not be offered to residents from 2019.

18.10.06 **Report from YLCC Conference**

SG had attended this one day conference (28.9.18) on behalf of Members of the Parish Council. She had found the day very useful.

18.10.07 **Parish Council Office - Update**

To date the solicitors had not issued their invoice for the work involved (£1000 plus VAT). JRHT staff were working to resolve a number of outstanding problems with the office (heating/lighting/internet).

18.10.08 **All Saints' Churchyard - Annual Maintenance Costs**

A further invoice had been issued by Huntington Parish Council for annual maintenance costs for the closed churchyard, £260 plus VAT. SB continuing to query the VAT element.

RESOLVED: That the invoice should be paid without the VAT element.

18.10.09 **Huntington Burial Authority**

YLCA had asked for further information relating to the Burial Authority. Huntington Parish Council had confirmed (11.10.18) they had now located the Deeds for the Burial Authority and these had been passed onto YLCA.

18.10.10 **Finance Committee**

A meeting of the Finance Committee had taken place on 4 October, 2018 and the draft minutes were circulated. Specific items discussed included the following:-

A **Assets Register Review**

The amendments required would be confirmed at the December meeting of the Finance Committee.

B **Financial Risk Assessment**

The annual review had taken place and one amendment made.

C **External Audit - 2017-18**

SB had contacted the external auditors by email and telephone to clarify when the Limited Assurance Review report would be received. A number of organisations including YLCA (3.10.18) had raised concerns relating to the delays in issuing the reports prior to the deadline.

The report had finally been received and no matters of concern had been raised. A copy of the report had been placed on notice boards and the web site.

18.10.11 **Royal British Legion**

The wreath had been ordered and AS agreed to represent residents of the Parish at the annual Remembrance Ceremony.

RESOLVED: That a grant of £300 be made to the local branch of the Royal British Legion (Section 137).

18.10.12 **Planning**

Cllr F Crawford declared an interest in this application.

18/02249/FUL - 20 Hawthorn Terrace, Hawthorn Terrace Central, New Earswick, York YO32 4BL - Alterations and refurbishment to ground floor retail unit and self contained apartment to first and second floors.

Members had no objection to this application. Response B.

18.10.13 **Finance**

Precept (2nd Instalment)	11500.00
A SLCC (Meeting Deferred - Cheque Retained)	30.00
B JRF (3rd Quarter)	750.00 (20.9.18)
C Mittas (Computer System Checks)	60.00 (21.9.18)
D Hughes Removals	198.00 (21.9.18)
E PKF Littlejohn LLP (External Audit)	240.00
F Salary (October)	586.28

RESOLVED: That the above payments be accepted.

The financial statement and bank reconciliation for the period to the end of September was circulated to Members. CD was carrying out checks on the figures provided by SB.

18.10.14 **Items for the Next Meeting**

No specific items were raised.

There being no further business, the meeting closed at 20.13 hours.

Signed _____ Chairman, 18 November, 2018