

New Earswick Parish Council
Minutes
16 July 2018
Business Commenced at 19.00 hours

Attending Councillors: Don Crawford (Chairman) (DC)
Vic Atkins (VA)
Fiona Crawford (FC)
Christine Durrant (CD)
Carol Runciman (CR)
Audrey Steel (AS)
John Young (JY)

Apologies: Sue Glenton (SG)
Elizabeth Jefferson (EJ)
Darren Newton (DN)

Clerk/Minute Taker: Sally Bruckshaw (SB)

18.07.01 **Notices of the Meeting**

These had been posted on all notice boards and the web site.

18.07.02 **Minutes of the Last Meeting**

The minutes of the meeting held on 18 June, 2018 were approved as a correct record and signed by the Chairman.

18.07.03 **Minutes of the General Purposes and Planning Committee**

The minutes of the meeting of the General Purposes and Planning Committee held on 18 June, 2018 were approved as a correct record and signed by the Chairman.

18.07.04 **Police Matters including Vehicle Activated Sign Policy (COYC)**

Information reports for May and June had been received. Invitation for Parish Councils to submit dates for a meeting with the Police relating to improving liaison.

DC had been in contact with COYC (Road Safety) relating to the speed of vehicles and the possibility of vehicle activated signage (VAS) being introduced to the Parish. A speed concern report was to be submitted as part of the 95 Alive initiative.

18.07.05 **Chairman's Business/Correspondence Received**

Meetings

30.5 & 27.6.18 - Community Walkabouts.

7.7.18 - Emergency Planning (Flooding) Seminar.

9.7.18 - JRHT - Deputy Director.

Correspondence

20.6.18 - Active8 Learning.

25.6.18 - Toolbox Project. Both organisations had sent emails thanking Members for the grants that had been awarded.

27.6.18 - CPRE - Campaign/petition relating to fracking. Individual Members to respond if they wished.

27.6.18 - York Co-ordinator for World War 1 events. Developing a City wide programme for 2018.

5.7.18 - Yorkshire Ambulance NHS Trust - Response to inaccurate media story relating to defibrillators.

10.7.18 - YLCA - York Bus Forum report - A transport interchange for York. Notification of a meeting 18.9.18.

YLCA - Notification of the two Councillors appointed to COYC Standards (Strensall and Rawcliffe).

18.07.06 Parish Council Office

The Solicitor representing the Parish Council had asked for changes to the wording relating to break clauses.

18.07.07 Huntington Burial Authority - Update from AGM and Draft Standing Orders

Correspondence received:-

22.6.18 - YLCA - Advice relating to the Draft Standing Orders.

1.7.18 - Huntington Parish Council.

2.7.18 - Earswick Parish Council.

SG had been elected as Chairman for the following year at the AGM (4.7.18). It had been agreed that YLCA should be asked to mediate at a future meeting.

18.07.08 General Data Protection Regulations

A Annual Registration Fee

SB confirmed the annual fee of £40 had been forwarded.

B Adoption of Records Management Policy

Following the June meeting, the base template issued by YLCA had been amended. Members agreed that the recommendation to use a file management time scale of six months for routine correspondence be confirmed.

RESOLVED: That the Records Management Policy be accepted.

18.07.09 **Environmental Matters**

A **River Foss Embankment**

COYC had been notified of urgent concerns relating to an area of erosion on the pathway adjacent to the River Foss. COYC to be contacted again.

B **Removal of Trees as part of New Lodge Development (Lime Tree Avenue)**

Clarification had been received relating to the removal of trees in this area.

C **Public Awareness Relating to Dog Fouling**

Information had been included in the circulation folder relating to a public awareness scheme. Information on other initiatives was also available.

18.07.10 **JRHT - Community Fun Day**

CIlr F Crawford declared an interest in this item.

Details of a community day to be held on 16.9.18 were given. Members agreed that the Parish Council should sponsor a prize for this one day event. A maximum amount of £120 under Section 137 was confirmed.

RESOLVED: That the Parish Council should support this initiative.

18.07.11 **Finance**

Precept (1st instalment received)	11500.00
A BT (Direct Debit)	30.60 (4.6.18)
B Autela Group Limited (Payroll)	46.80 (20.6.18)
C Information Commissioner	40.00 (2.7.18)
D Activ8 Learning	1000.00 (2.7.18)
E The Toolbox Project	1500.00 (2.7.18)
F Petty Cash	100.00 (2.7.18)
G JRF (Meeting Room Hire)	22.50
H JRF (Room Hire 1st instalment)	692.50
I Clerk's Salary (July)	586.28 (20.7.18)

RESOLVED: That the above payments be accepted.

The financial statement and bank reconciliation for the period to the end of June was circulated to Members.

18.07.12 **Items for the Next Meeting**

Public Awareness relating to Dog Fouling

There being no further business, the meeting closed at 20.05 hours.

Signed _____ Chairman, 20 August, 2018