

**New Earswick Parish Council**  
**Minutes**  
**19 February 2018**  
**Business Commenced at 19.00 hours**

**Attending Councillors:** Don Crawford (Chairman) (DC)  
Vic Atkins (VA)  
Fiona Crawford (FC)  
Christine Durrant (CD)  
Sue Glenton (SG)  
Darren Newton (DN)  
Audrey Steel (AS)  
John Young (JY)

**Apologies:** Elizabeth Jefferson (EJ)  
Carol Runciman (CR)

**Clerk/Minute Taker:** Sally Bruckshaw (SB)

18.02.01 **Notices of the Meeting**

These had been posted on all notice boards and the web site.

18.02.02 **Minutes of the Last Meeting**

The minutes of the meeting held on 15 January, 2018 were approved as a correct record and signed by the Chairman.

18.02.03 **Minutes of the General Purposes and Planning Committee -**

The minutes of the General Purposes and Planning Committee held on 26 January, 2018 were approved as a correct record and signed by the Chairman.

18.02.04 **Police Matters**

An update for the period 1-31 January had been received.

18.02.05 **Chairman's Business/Correspondence Received**

**Meetings**

31.1.18 - Community Walkabout. Members noted that NERF were also undertaking occasional walks, mainly checking on the standard of garden maintenance in the village.

1.2.18 - YLCA - York Branch Meeting - SG.

6.2.18 - Ward Committee.

19.2.18 - New Lodge Liaison Meeting. Residents had again raised the possibility of a pedestrian crossing outside the Folk Hall.

19.2.18 - Meeting with JRHT Deputy Director.

### **Correspondence**

17.1.18 - YLCA - Dementia Friendly Councils. SB to confirm an interested in awareness sessions.

21.1.18 - FoNESP - Update on swimming pool negotiations with JRHT.

26.1.18 - Huntington Parish Council - Draft Neighbourhood Plan.

3.2.18 - Rowntree Society - Request for a meeting to discuss a project. SG to contact.

8.2.18 - Resident - Complaint relating to litter on Almond Grove area. Passed to JRHT.

9.2.18 - Post Office - Notification of temporary closure of New Earswick Post Office.

9.2.18 - Local Church - Parish Weekend Project - ideas for tasks to be undertaken - considered that there were problem areas in connection with litter.

Advertisement for the post of Clerk to Huntington Burial Authority - still awaiting final confirmation.

### 18.02.06 **Planning**

17/02811/LBC - 22 Sycamore Avenue, New Earswick, York YO32 4AL - Replacement External Doors to Front and Rear, Replacement Internal Doors to Ground and First Floor, Formation of Internal Opening to Ground Floor, Removal of Chimney Breast and Cavity Wall Insulation - Retrospective.

Members noted that this application had been re-submitted at the request of COYC Planning Enforcement and Members did not wish to make any additional comments.

### 18.02.07 **General Data Protection Regulation**

SB undertaking review of procedures, however, still waiting for formal confirmation on the role of Data Protection Officer and annual registration costs. SLCC training day to include an update and confirmed that SB should attend at a cost of £25.00.

### 18.02.08 **Parish Council Office - Lease**

**Cllr Fiona Crawford declared an interest in this item.**

DC had had meetings on 2 & 12.2.18 with JRHT representatives, to discuss the use of the room at the Folk Hall which had been used by the Parish Council as an office,

prior to the re-furbishment of the building. Members had previously been notified of the proposed increase in annual rent for the room and this had now been reduced from the original sum quoted. DC outlined the queries that had been raised in relation to security of tenure between the Folk Hall or remaining at Tanner's Yard. In addition, a number of specific items including the occupancy numbers allowed in the room had been clarified.

**RESOLVED:** That the Parish Council office be situated at the Folk Hall on completion of the re-furbishment and a secure lease agreement confirmed with Joseph Rowntree Housing Trust/Joseph Rowntree Foundation.

18.02.09 **All Saints' Churchyard - Maintenance Costs**

A meeting was to be held to confirm the costs involved. Awaiting confirmation of the date from Earswick Parish Council.

18.02.10 **Annual Audit 2017-18 Year**

The format for including details of the finances of the Burial Authority in the 2017-18 accounts was still to be confirmed. DC had requested that the three Parish Councils should agree the figures in writing prior to the annual audit.

18.02.11 **Annual Audit 2017-18 Year - Appointment of Internal Auditor**

**RESOLVED:** That Yorkshire Internal Audit Services would undertake the annual internal audit for the 2017-18 accounts on 23.4.18.

18.02.12 **Provision of a Bus Shelter Near to the Shops**

AS had raised the possibility of a shelter being installed near to the shops. JRHT were to be contacted to discuss whether it was a suitable location.

18.02.13 **River Foss Society - Membership Renewal**

**RESOLVED:** That the membership of the River Foss Society be renewed at a cost of £25.00.

18.02.14 **Finance**

A The Society of Local Council Clerks	128.00 (15.1.18)
B Association of Local Council Clerks	30.00 (15.1.18)
C Campaign to Protect Rural England	36.00 (15.1.18)
D Salary (January)	558.44 (19.1.18)
E Complete Business Solutions Group Ltd	86.12 (19.1.18)
F MITTAS (Computer Software Repair)	60.00
G Joseph Rowntree Foundation (Room Hire - 2nd Instalment)	692.50
H Salary (February)	591.19 (20.2.18)

**RESOLVED:** That the above payments be accepted.

18.02.15 **Items for the Next Meeting**

Huntington Burial Authority.

**The 19 March meeting would be held at the Open Shop.**

**There being no further business, the meeting closed at 20.20 hours.**

Signed \_\_\_\_\_ Chairman, 19 March 2018