

**New Earswick Parish Council
Minutes of the Annual Meeting
21 May 2018
Business Commenced at 19.00 hours**

Attending Councillors:	Don Crawford (Chairman)	(DC)
	Vic Atkins	(VA)
	Fiona Crawford	(FC)
	Darren Newton	(DN)
	Audrey Steel	(AS)
	John Young	(JY)
Apologies:	Christine Durrant	(CD)
	Sue Glenton	(SG)
	Elizabeth Jefferson	(EJ)
Absent:	Carol Runciman	(CR)
Clerk/Minute Taker:	Sally Bruckshaw	(SB)

18.05.01 **Election of Chair Person for 2018-19 and Acceptance of Office**

Members proposed Cllr D Crawford to remain as Chairman for the following year.

RESOLVED: That DC continue in the post of Chairman for 2018-19. The Acceptance of Office was signed.

18.05.02 **Notices of the Meeting**

These had been posted on all notice boards and the web site.

18.05.03 **Minutes of the Last Meeting**

The minutes of the of the meeting held on 16 April were approved as a correct record and signed by the Chairman.

18.05.04 **Minutes of the General Purposes and Planning Committee**

The minutes of the meetings of the General Purposes and Planning Committee held on 16 and 27 April, 2018 were approved a correct record and signed by the Chairman.

18.05.05 **Police Matters**

The daily updates notified incidents of telephone fraud and needles had been found near to the Youth Shelter.

15-16.05.18 overnight there had been an attempted break in at garages on Station Avenue.

18.05.06 **Planning**

18/00670/FUL - 9 Cherry Tree Avenue, New Earswick, York YO32 4AR - Installation of Access Ramp to Front.

Members had no objection to this proposal. Response B.

18.05.07 **Chairman's Business/Correspondence Received**

Meetings

24.4.18 - Ward Team Meeting - SG.

25.4.18 - Community Walkabout - FC.

Correspondence

25.4.18 - JRHT - Notified that dog bin had been moved nearer to the Nature Reserve.

1.5.18 - JRHT - Folk Hall official opening re-arranged to 22 & 23 September (12 p.m. on Sat).

2.5.18 - FONES - Business Plan went to the JRHT Board on 9.5.18, confirmed that business case to be pursued further.

4.5.18 - YLCA - Unauthorised developments and encampments.

10.5.18 - Resident complaint relating to dog fouling Sycamore Avenue and Hawthorn Terrace.

14.5.18 - COYC - Statement of Gambling Policy - Gambling Act 2005 - reviewed every three years.

14.5.18 - YLCA - Notification of amendments to Standing Orders from NALC.

15.5.18 - River Foss Society information on balsam pulls and events.

16.5.18 - JRHT - Resident queried about dropped kerbs at Western Terrace. DC to follow up.

18.05.08 **Election of Officers 2018-19**

RESOLVED: That the following Members represent the Council.

Vice Chairman	SG
Finance Committee	FC, CD, CR & AS
Bank Signatories	VA, DC, SG & EJ
Huntington Burial Authority	SG & EJ & AS
General Purposes and Planning Committee	VA, DC, SG, AS & JY
Rights of Way Officer	FC

Nature Reserve

VA & SG

YLCA

DC & SG

Emergency Planning

DC, FC, SG & SB

Defibrillator Guardians

DN SB

18.05.09 **COYC - Joint Standards Committee**

No nominations were received for the two Parish representatives.

18.05.10 **Parish Council Office - Update on Tenancy Agreement**

The Parish Council were still waiting for the draft document from JRHT. This was to be for a five year period with a break clause and annual rent increases from the initial increase of £3000 per annum.

18.05.11 **Huntington Burial Authority**

Members had attended the recent meetings of the Burial Authority. It was confirmed that a locum clerk had been appointed for a six month period. A copy of the 2017-18 Internal Audit report had been received.

18.05.12 **General Data Protection**

Assent for GDPR to go to the House of Lords 25.5.18, this now included an amendment regarding the external Data Protection Officer requirement for Parish Councils. YLCA had agreed to offer this service at an additional cost if requirement was required. A Privacy Notice had been posted on the Parish Council web site and the second Privacy Notice had been circulated to Members and the Clerk.

18.05.13 **Annual Accounts 2017-18**

A **Internal Audit - 23 April, 2018**

The Internal Audit had been undertaken by Yorkshire Internal Audit Services on 23 April and no matters of concern had been raised in the Auditor's report. 20% of the audited figures from Huntington Burial Authority had been included in the accounts. The Auditor had highlighted changes in connection with the ongoing operation of the Burial Authority.

B **Annual Governance Statement**

Members had previously considered and approved the review of internal controls and the remit of the internal audit for 2017-18.

RESOLVED: That the Annual Governance Statement for the year ending 31 March, 2018 be accepted.

C **Accounting Statement**

RESOLVED: That the Accounting Statement for the year ending 31 March, 2018 be accepted.

18.05.14 **Clerk's Salary - 2018-20 National Salary Award**

RESOLVED: That the increase proposed in the 2018-20 National Salary Award be accepted and backdated to 1 April, 2018.

18.05.15 **Chairman's Allowance 2018-19**

Cllr D Crawford and Cllr F Crawford declared an interest in this item. This had previously been considered by the Finance Committee.

RESOLVED: That the Chairman's allowance for 2018-19 be set at £400.00

18.05.16 **Grant Applications (Section 137)**

Items A and B had been considered by Members of the Finance Committee.

A **Film at the Folk Hall**

RESOLVED: That a grant of £430 towards annual expenses be awarded.

B **The Rowntree Society - Gardens in the Garden Village Project**

RESOLVED: That a grant of £500 for a photographic exhibition of gardens including archive photographs of New Earswick be awarded.

C **Friends of New Earswick School**

RESOLVED: That a grant of £335 for donkey rides at the Summer Fair be awarded.

18.05.17 **Finance**

A Zurich Municipal Insurance Renewal	527.18 (20.4.18)
B Yorkshire Internal Audit Services	310.00
C Petty Cash	50.00
D Stationery Re-imbusement	31.99
E Clerk's Salary (May)	574.71

RESOLVED: That the above payments be accepted.

18.05.18 **Items for the next meeting**

Parish Council Office.

Huntington Burial Authority.

There being no further business, the meeting closed at 20.45 hours.

Signed _____ Chairman, 18 June 2018

