

New Earswick Parish Council
Minutes of the Meeting
15 January 2024
Business Commenced at 19.00 hours

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| Attending Councillors: | Sue Glenton (Chair) | (SG) |
| | Christine Cooke | (CC) |
| | Christine Durrant | (CD) |
| | Will Durrant | (WD) |
| | Yvonne Orton | (YO) |
| | Audrey Steel | (AS) |
| Apologies: | Carol Runciman | (CR) |
| | Joan Whitehead | (JW) |
| Clerk/Minute Taker: | Sally Bruckshaw | (SB) |

24.01.01 **Notices of the meeting**

The notices of the meeting had been posted on the Parish Council notice board, web site and COYC web site.

24.01.02 **To receive and note apologies from Members who were unable to attend the meeting**

Two apologies received as above. The reasons for absence were noted.

24.01.03 **To receive declarations of interest on any items on the Agenda**

Cllrs C Durrant and W Durrant declared an interest on agenda item13.

24.01.04 **To receive reports on Police matters**

A Monthly reports for November and December 2023 – Received.

B 20 mph speed limit expansion update – Information on the National campaign continued to be received.

C Crime Commissioner - Police and fire services consultation on precept for 2024-25 – Members did not wish to make a recommendation.

The next Drop In had been notified to take place on 12 February – 12.00 noon.

24.01.05 **Notification of resignation of Councillor**

Members were very sorry to learn that Roy Love had decided to retire from the Parish Council. COYC would be notified of the additional vacancy.

24.01.06 **To approve the minutes of the meeting held on 20 November, 2023**

The minutes were approved as a correct record and signed by the Chair.

24.01.07 **To consider any matters arising from the minutes of the previous meeting**

A Request for replacement seat near the bus stop at the Folk Hall – The Manager from the Folk Hall had notified that it would be in order to site a replacement seat. A concrete base would be required and SB was to confirm the costs involved with JRHT.

RESOLVED: That a bench similar to the others owned by the Parish Council should be purchased and installed at the agreed location in the Folk Hall grounds.

B Clarification on Traffic Regulation Order - Haxby Road – Members were pleased to learn that double yellow lines would be installed on both sides of the road from the Nestle entrance to Foss Park Hospital. There had been a number of complaints over parking following the increased use of the University sports facilities.

24.01.08 **To receive correspondence since the previous meeting other than than that circulated for information**

A Minutes of meeting of Our Haxby Community (14.9.23) – Circulated – SG to attend a meeting scheduled for 25.1.24.

B YLCA – Details of biodiversity legislation – It was agreed that that Members would review the work that was already in place in New Earswick in order to develop and adopt a Biodiversity Policy.

24.01.09 **Attendance at Bus Forum meeting**

CC had been unable to attend the last meeting, but outlined the topics from the minutes.

24.01.10 **Local Transport Strategy – Response from the Parish Council to the public consultation**

A response on behalf of the Parish Council had been made. Members had also made comments as individuals.

24.01.11 **Update from the Finance Committee meeting 15 December, 2023**

Draft minutes of the meeting had been circulated to Members.

A Confirmation of external assets check and Assets Register update – The external assets check had been undertaken by WD, SG and SB on 6.12.23. Problems with the salt bins were highlighted. SB had contacted JRHT for assistance and was to

follow up with a company who dealt with this. The Assets Register had been updated and checked.

B Annual membership renewal - Society of Local Council Clerks – The renewal had been recommended as it was helpful both to the Clerk and Members.

C Internal audit arrangements for the 2023-24 audit. Notification had been received that the company who had carried out the audit in previous years would be unable to assist. SB had contacted four audit providers and received costings from two.

RESOLVED: That Internal Audit Yorkshire be appointed to complete the 2023-24 internal audit.

24.01.12 **Precept 2024-25**

A draft budget had been considered by Members of the Finance Committee at the December meeting.

RESOLVED: It was agreed that the budget for the next financial year should remain at £28,000.00.

24.01.13 **Grant application (Section 137) - Community Action for Nature**

This application had been considered in detail by Members of the Finance Committee who had recommended approval. AS proposed that the grant should be for £1000.00.

RESOLVED: That a grant of £1000.00 be awarded.

24.01.14 **Planning consultations**

A 23/02370/FUL - 30 White Rose Avenue, New Earswick YO32 4AG
Single story rear extension, porch to side and 2 no. sheds to rear. CC to carry out one final check on the application.

B 24/00001/TCA - 30 White Rose Avenue, New Earswick YO32 4AG
Fell 1 no. silver birch tree.

RESOLVED: Subject to the final check, Members had no objection to these applications. Response B.

24.01.15 **Environmental matters**

A Condition of fences near Oak Tree Close – JRNT had confirmed that the fence would be replaced.

B Faulty grates near to the shops – The problems had been notified to COYC through Ward Members and one grate had been repaired.

C Maintenance of Parish bus shelters – The recent assets check had confirmed again that the Rowan Avenue shelter required repainting. Another local contractor had been identified, who was to be contacted. Both shelters required power washing and this had been requested previously as part of the COYC agreement. The Station Avenue shelter was still being damaged by repeated anti-social behaviour.

D Condition of road signs in the Parish – Many of the main highway street signs required cleaning and COYC was to be contacted. SB to clarify who had installed the local signs which required attention (NERF or JRHT).

24.01.16 **To approve the financial transactions listed below**

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|-------------------------------------|--------------------|
| A Campaign to Protect Rural England | 36.00 (20.11.23) |
| B Banner Business Solutions Ltd | 42.89 (20.11.23) |
| C Petty Cash | 50.00 (20.11.23) |
| D HMRC | 916.78 (20.12.23) |
| E Salary (December) | 1292.95 (25.12.23) |
| F Society of Local Council Clerks | 183.00 (30.12.23) |
| G Autela Payroll Services | 54.58 (3.1.24) |
| H Pinnacle Web Design | 176.40 (3.1.24) |
| I Salary (January) | 876.75 (20.1.24) |

RESOLVED: That the above payments be accepted.

The quarterly financial statements had been circulated for the period to 31 December, 2023. CD had carried out a finance check on 7 December, 2023.

YO was to attend a Finance Training Session organised by JRHT in February.

24.01.17 **Items for the next meeting - 19 February, 2024**

A Invitation for JRHT Deputy Director to attend a future meeting. Dates for 2024 meetings had already been notified. It was considered that another JRHT staff member should also be invited to future meetings.

B Responses from JRHT to outstanding matters raised by Parish Council Members.

C A number of street lights required attention.

There being no further business, the meeting closed at 20.10 hours.

Signed _____ Chair, 19 February, 2024

